

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #906

DATE: March 17, 2015

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**  
**6:00 p.m. Open Session – G9**

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**  
**Barbara Laifman, President**  
**Allen Rosen, Vice President**  
**Drew Hazelton, Clerk**  
**Denise Helfstein, Member**  
**Derek Ross, Member**  
**Jake Whealen, Student Board Representative**

  
*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**  
**Dr. Anthony W. Knight, Superintendent**  
**Linda Sheridan, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Dr. Leslie Heilbron, Assistant Superintendent, Human Resources**  
**Cliff Moore, Consultant**  
**Enoch Kwok, Director, Educational Technology & Information Systems**  
**Susan Roberts, Director, Pupil Services**

**COPY OF ENTIRE AGENDA ON WEB SITE**  
**[WWW.OAKPARKUSD.ORG](http://WWW.OAKPARKUSD.ORG)**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: [lsheridan@oakparkusd.org](mailto:lsheridan@oakparkusd.org).

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.  
Interested parties may review the recording upon request.  
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, April 21, 2015**

**Closed Session at 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

# **OAK PARK UNIFIED SCHOOL DISTRICT**

## **AGENDA – REGULAR BOARD MEETING #906**

**March 17, 2015**

**CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.**

**CLOSED SESSION: 5:00 p.m.**

**OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT: Guest Teachers, Campus Supervisors, Student Worker IT Department**

**C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – PURSUANT SUBDIVISION (a) OF GOVERNMENT SECTION 549569.9  
Case No. 56-2014-00458802-CU-PO-VTA**

**D. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Presentation of Partners in Education Award to Lori De Grinis and Rose De Mattia
2. Presentation to Students who Earned 1<sup>st</sup> Place from OHES and 2<sup>nd</sup> Place from MCMS in the Odyssey of the Mind Competition and will be moving on to the next level of competition
3. Remarks from Board Members

4. Remarks from Student Board Member
5. Remarks from Superintendent
6. Remarks from School Site Councils
7. Report from Facilities Planning Committee
8. Report from Technology

**B. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. [Approve Minutes of Regular Board Meeting February 17, 2015](#)
- b. [Public Employee/Employment Changes 01CL22671-01CL22684 & 01CE067157-01CE0727](#)
- c. [Approve Purchase Orders –February 1 - 28, 2015](#)  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. [Approve Overnight Trip for Oak Park High School Academic Decathlon Team – March 19-22, 2015](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- e. [Approve Overnight Trip for Oak Park High School Journalism Club – April 16-18, 2015](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- f. [Approve Overnight Trip for Medea Creek Middle School Concert Band – April 24-26, 2015](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- g. [Ratify Overnight Trip for Medea Creek Middle School Choir – March 13-15, 2015](#)  
*Board Policy 6153 requires Board approval for student overnight trips*

**ACTION**

**2. BUSINESS**

- a. [Approve Recommendation for Playground Shade Structure Installation](#)  
*Staff will share research on playground shade structure types and costs for playground areas at elementary schools*
- b. [Approve Verdugo Ventura Valley Pathways Initiative Partnership Agreement – California Career Pathways Trust Grant](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- c. [Approve Measure C6 Bond Fund Equipment Purchase – 2014-15 Technology Roadmap Projects](#)  
*Board approval required for Measure C6 Bond purchases*
- d. [Approve Measure C6 Bond Fund Equipment Purchase – Multipurpose Room Projector for Red Oak Elementary School](#)  
*Board approval required for Measure C6 Bond purchases*
- e. [Approve Amendment to 2015 Facilities Master Plan - Measure R DSA Closeout Project, Relocatable Classroom Foundation and Ramp Upgrades at Multiple Sites](#)  
*Board approval required for Measure R Bond purchases*
- f. [Approve Award of Contract for Project 15-01R, HVAC Replacement Building C, Medea Creek Middle School](#)  
*Board Policy 3312 requires Board approval for contracts for services*

- g. [Approve Modifications to Facility Use Agreement with Westlake-Agoura Girls Softball Association](#)  
*Board Policy 3312 requires Board approval for contracts for services*
  - h. [Approve Governor's 2015-16 K-12 Education Budget – OPUSD Projections and Priorities](#)  
*Staff will provide information about how the Governor's proposed 2015-16 Education budget will effect OPUSD and consider priorities for next year*
  - i. [Approve Certification of 2014-15 Second Interim Financial Report and Budget Revisions](#)  
*Board approval required for Certification of Second Interim Budget Revisions*
  - j. [Approve and Adopt Resolution #15-07, Participation in CSBA California School Cash Reserve Program](#)  
*Board approval required to approve Resolution to participate in TRAN*
- 3. CURRICULUM**
- a. [Approve Student Acceptable Use Policy](#)  
*Board approval required to approve Student Acceptable Use Policy*
  - b. [Approve New Classes for Oak Park High School](#)  
*Board approval required for 2014-2015 Single Plans for Student Achievement*
- 4. HUMAN RESOURCES**
- a. [Approve Support Services Coordinator](#)  
*Board approval required to reclassification a classified position*
  - b. [Approve the District's Initial Proposal for Collective Bargaining Negotiations with the Oak Park Teachers Association](#)  
*Board Policy requires Board to approve District's proposal for collective bargaining negotiations*
  - c. [Approve the District's Initial Proposal for Collective Bargaining Negotiations with the Oak Park Classified Association](#)  
*Board Policy requires Board to approve District's proposal for collective bargaining negotiations*
- 5. BOARD**
- a. [Review Moral Imperatives and Goals Progress](#)  
*Board will review progress that has been made toward Moral Imperatives and Goals*
- 6. BOARD POLICIES**
- a. [Approve Amendment to Board Policy and Administrative Regulation 0440 – District Technology Plan – First Reading](#)  
*Policy contains updated information about the status of state and federal grant programs requiring technology plans, provides for the district's plan to cover a three-year period consistent with the California Department of Education (CDE) criteria, and adds language on ensuring the confidentiality of student and staff records. Regulation updated to reflect new criteria for technology plans adopted by CDE in November 2014 and option component on noninstructional use of technology.*
  - b. [Approve Amendment to Board Policy and Administrative Regulation 1240 – Volunteer Assistance – First Reading](#)  
*Policy revised to delete material on option for volunteers working in a student activity program to obtain fingerprint clearance or an Activity Supervisor Clearance Certificate, as this issue is addressed in AR. Regulation updated to reflect law allowing principal to grant permission for a sex offender to volunteer at a school if all parents/guardians are notified at*

lease 14 days in advance. Section on “Criminal Background Check” add optional language for district to give volunteers working in a student activity program the discretion to choose whether to obtain finger print clearance or obtain an Activity Supervisor Clearance Certification Regulation also reflect new law (AB 1667) which requires volunteers instructing or supervising students to complete a tuberculosis risk assessment and provides that a tuberculin skin test will only be necessary if risk factors are identified.

**c. Approve Amendment to Board Policy and Administrative Regulation 3100 – Budget – First Reading**

Policy updated to reflect new law (AB 2585) which eliminates the option to develop the district budget using the “dual budget” process and to include material formerly in AR which addressed board responsibilities related to budget adoption and review. Section on “Budget Criteria and Standards” updated to reflect new Title 5 Regulations (Register 2015, No. 2) which address the calculation of “increased and improved services” for LCFF expenditures and to reflect new law (SB 858) which limits the maximum amount of funds that may be held in district reserves and ending balances under certain conditions.

**d. Approve Amendment to Board Policy and Administrative Regulation 5125 – Student Records – First Reading**

Mandated updated to reflect new law (AB 1442) which requires districts to notify students and parent/guardians and provide an opportunity for public input before adopting a program to gather or maintain safety-related information from student’s social media activity. Policy also reflects new law (SB 1177) which, effective January 1, 2016, will prohibit an online/mobile operative from selling or disclosing student information or using student information to target advertising or amass a profile about a student. Policy reflects new law (AB 1584) which mandates districts entering into a contract with a third party for the digital storage, management, and retrieval of student records to adopt policy allowing such contracts. Mandated regulation reflects new law (AB 2160) which requires districts to submit the grade point average of all 12<sup>th</sup>-graders to the Cal Grant program unless a student opts out, and new law (AB 1068, 2013) which authorizes the disclosure of records to students age 14 years and older who are homeless and unaccompanied minors, persons who complete a caregiver’s authorization affidavit, and caseworkers or other agency representatives legally responsible for the case and protection of a student. New section added to reflect requires of new law (AB 1442) for district that choose to adopt a program to gather or maintain information from students’ social media activity related to school or student safety.

## **VII. INFORMATION ITEMS**

- 1. Monthly Measure C6 Budget Report**
- 2. Monthly Measure R Budget Report**
- 3. Monthly Enrollment and Attendance Report**
- 4. Monthly Cash Flow Report**

## **VIII. OPEN DISCUSSION**

- 1. Discuss and set a date Board Retreat in July, 2015**

## **IX. ADJOURNMENT:**

**There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m**

## **X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

- 1. Brookside Elementary School Report**
- 2. Oak Hills Elementary School Report**
- 3. Red Oak Elementary School Report**
- 4. Medea Creek Middle School Report**

5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)